Girl Scouts of Northeast Texas

DETAILED CASH RECORD

This form is kept as a detailed listing of all cash received and paid out of GS Troop/Group/Service Unit/Event Treasuries, e.g., event fees, training fees, payment of dues, supplies, etc. This form is not required; however, a *GS Troop/Group Annual Financial Report* is required on all accounts by June 15th. Using the detailed cash record may assist you in completing an *GS Troop/Group Annual Financial Report*. (Many volunteers use financial software in place of the detailed cash record.)

GS Troop Leader _____ GS Troop # _____ Year _____

Treasurer _____

Date	Item Description	Income	Expense	Balance