



# Denton County Girl Scout DreamLab Space Reservations

More than just a meeting space, the Denton County Girl Scout DreamLab is designed to inspire. Whether you're hosting a gathering, workshop, or brainstorming session, you'll find the perfect blend of comfort and creativity in our brand-new facility. With upgraded amenities and a modern atmosphere, the Girl Scout DreamLab gives your group the space to dream big and make every moment more impactful.

Old Way/ Service Center	New Way / Girl Scout DreamLab	
4 walls, tables, chairs	First-class gathering / meeting / training / celebration space	
BYOE (bring your owneverything)	Craft supplies and meeting materials included with every rental.  Upgrades for badge materials and facilitated experiences coming soon.	
Access code provided, staff sometimes available	Staff member on-site to welcome, greet you, and ensure your meeting goes smoothly.	
Sometimes technology if available	TV screen monitors in all meeting spaces with display capability	
Semi-clunky registration tool that sometimes worked ok but also was different than all the other registration tools	A new reservation system - ACTIVENet - that will also include program, event, and camp registration by the end of this year	

Remember: Our Girl Scout DreamLab concept is brand new! We're committed to continuous improvement and this document will be updated as new information is available. Keep up with the latest information at www.gsnetx.org/dreamlab.

## Girl Scout DreamLab Space Reservations



The Ready, Set, Dream Area is an open concept area with 5 square tables, a large working counter with 6 bar stools, serpentine cushion seating and banquette booths. Includes large display screen with plug-in and projection capability. Max seating for 50. Standing room or activity stations - max 100.



The Conference Room is a private room with two tables. Includes large display screen with plug-in and projection capability. Max seating for 8.

GSNETX Volunteer Rates	Non-Profit + GSNETX Partner Rates	For-Profit + Corporate + General Public Rates
\$4 per hour per room*  *Financial Assistance available as part of reservation process	Ready, Set, Dream Area: \$75 per hour Conference Room: \$50 per hour	Ready, Set, Dream Area: \$125 per hour Conference Room: \$75 per hour
Includes supplies cart with crayons, markers, scissors, paper and more.	Includes om complimentary box of Girl Scout cookies and basic meeting materials - sticky notes, pens, notepads and more.	

Designated reservation time slots are Tuesday - Friday from 10:30 a.m. - 8 p.m. in 1.5 hour blocks. Limited availability on Saturdays. Reservations must be made one week in advance.







## Birthday Parties

Make her birthday unforgettable at the Denton County Girl Scout DreamLab! More than a party venue, it's a hands-on celebration zone where girls can create, explore, and make lasting memories. Every party includes a 3-hour rental of the full facility (setup, party, and cleanup,) access to the podcast studio to record birthday messages, and exclusive Girl Scout DreamLab goodies for the birthday kid.

Birthday parties are available Sundays from 12 p.m. to 3 p.m. and 3 p.m. to 6 p.m. To allow for scheduling and staff, reservations must be made 3 weeks in advance.

SLIME

Time to get your hands slimy! Create your own individualized special slime with 2 scoops of decorative sprinkles to take home.

Base Price: \$300 members / \$360 non-members / \$5 for each additional participant

CRAFT

Spend time being creative while you design and make your own leather keychain or personalized charm and friendship bracelets.

Base Price: \$360 members / \$420 non-members / \$10 for each additional participant

TRUCKER HAT

DIY your new favorite hat with a Girl Scout twist. Includes at a hat and 3 hat patches for each participant.

Base Price: \$450 members / \$510 non-members / \$20 for each additional participant

Base party prices are for 10 attendees who will be actively participating.\* They will receive the supplies and materials based on the party theme.

Max number of attendees: 25 Party capacity: 50

\*siblings, parents or others who are not actively participating may attend based on capacity

Reserve your birthday party at www.gsnetx.org/dreamlabs

#### Room Rental Instructions

- 1. Click on the <u>Denton County DreamLab Rentals</u> link. This link can also be found at <u>www.gsnetx.org/roomreservations</u>.
- 2. Select the meeting room, space, or type that you are interested in renting.
- 3. The next page will preview information about that room and prompt you to Sign in now on the right side of the page.
- 4. If you've never logged in before, click on the Forgot your password? link. Use your MY GS Girl Scout email address to prompt a reset password email
- 5. Once your password is set up, click on the yellow Sign in bar.
- 6. Adjust the number of attendees.
- 7. Click When? in the Date section and browse to select your date. Only available dates and times will show.
- 8. Select your time slot under the Time Slots section.
- 9. Click the blue Apply button.
- 10. On the next page, once you've reviewed that the information is correct, click the blue Proceed bar.
- 11. On the Reservation form, fill in the Event name. This could be something like Troop 478 troop meeting.
- 12. In the Event type drop down, select Member Space Rental.
- 13. Answer whether your troop needs support or assistance to cover this reservation fee. If you select yes, you'll be asked for more details. After you make your reservation, you will be contacted by a staff member to discuss support in the form of a full or partial refund or other means of support.
- 14. You'll be asked to provide any special requests or additional information regarding your rental and will be contacted as necessary.
- 15. Review and acknowledge the waivers.
- 16. Sign your name in the signature pad and then click on the blue Add to cart bar.
- 17. If everything looks correct, click on the blue Check out bar. You'll be taken to a screen to enter payment information and then will receive a payment confirmation screen along with an email.

#### DreamLab Room Rentals FAQs

Why are there rental fees for members to book reservations in the Girl Scout DreamLab?

This is a greatly enhanced and elevated space so there are levels of rental fees at member, non-profit / partner, and corporate / general public levels. Member rental fees are greatly discounted and assistance is available to ensure this space is accessible.

What if I just want to come hang out at the Girl Scout DreamLab? You are more than welcome to come hang out at the DreamLab during our open hours so long as we do not have a rental reservation or program event scheduled for that time. We'll let any visitors know when they enter the space if we have anything on the schedule for that day.

Can I have an impromptu meeting just when the facility is open without reserving the space? You can, but if you want to guarantee private meeting space and access to our meeting tools and technology, you will need to reserve a rental space.

What if I want to use the 3-D printer / laser engraver? Use of the 3D printer and laser engraver coming soon with a minimal charge for electricity, care, and materials use. The printer, engraver, and other tools will also be part of workshops and activities.

What if I want to use the podcast studio? At this time, if you would like to use the podcast studio, you can use during open house as long as another Girl Scout or guest is not already inside the studio. It is first come, first served and there are written use instructions in the room. The podcast studio will also be part of workshops and activities.

What should I do if I need help reserving a room rental or birthday party? Contact customercare@gsnetx.org or 972-349-2400 so our team can help.



Denton County Girl Scout DreamLab Hours:
Tuesday - Friday - 11 a.m. - 8 p.m.
Saturday - 10 a.m. - 6 p.m.
Sunday - 12 p.m. - 6 p.m.
Monday - closed