

SU Manager/ Co-Manager

Department: Primary support: Retention. Additional support: Recruitment and other GSNETX departments.

Position Summary: In partnership with GSNETX support staff, the SU Manager crafts a Service Unit (SU) Action Plan to help accomplish goals and provide stellar service to the amazing volunteers that step up to make a difference in the lives of Girl Scouts in their community.

Position supported by: *Volunteer Coordinator, Recruitment Coordinator or other appropriate GSNETX staff members.*

Responsibilities:

- Identify, recruit, support and inspire SU Team members to help carry out plans and activities from the SU Action Plan
- Assist in recruiting new volunteers and Girl Scouts each membership year
- Engage and retain existing girl and adult members through local SU events and opportunities
- Connect with SU team members, volunteers, parents and girls as appropriate on a regular basis through meetings and various other means of communication
- Attend conferences, meetings and other scheduled events as appropriate, including but not limited to GSNETX Kickoff, VIP Meetings, SU Summit, etc.
- Help support other volunteers to carry out mission-critical responsibilities of SU team positions that are not currently filled.

Skills and Abilities:

- Collaborative and open to various ideas and perspectives. Diplomatic and able to work with different kinds of people.
- Ability to delegate and support other volunteers.
- Previous SU Team experience preferable but not required.

Position Commitments:

- Membership & Administration:
 - Have current GSUSA membership.
 - Ensure that compliance with the regulations governed by the following is met: GSUSA and GSNETX Policies and Procedures, including management of SU finances if necessary.
 - Complete the volunteer security process as required by position in order to help ensure the safety of the girls served through Girl Scouts.
- Time: 12 months, reappointed annually.
- Training: Complete TR601: SU Team Overview and participate in TR602: SU Manager – Leading the Service Unit as soon as possible upon being appointed.
- By accepting any volunteer position with Girl Scouts of Northeast Texas I accept and agree to abide by the Girl Scout Promise and the Girl Scout Law. I will respect and maintain the confidentiality of all privileged information related to Girl Scouts, its' girl and adult members, volunteers and staff to which I am exposed while serving as a Volunteer.

The Girl Scout Mission, Promise and Law are shared by every member of Girl Scouting and define the way Girl Scouts agree to act every day toward one another, other people, and the world.

Girl Scout Mission: Girl Scouting builds girls of courage, confidence and character, who make the world a better place.

Girl Scout Promise:

On my honor, I will try,
to serve God and my country,
to help people at all times,
and to live by the Girl Scout Law.

honest and fair,
friendly and helpful,
considerate and caring,
courageous and strong,
responsible for what I say and do,
and to,
respect myself and others,
respect authority,
use resources wisely,
make the world a better place,
and be a sister to every Girl Scout.