

Department: Primary support: Recruitment. Additional support: Retention and other GSNETX departments.

Position Summary: Coordinate with GSNETX Recruiter year round to plan and execute recruitment events/activities within the GS Service Unit to ensure that all interested girls and adults have the opportunity to be Girl Scouts.

Position supported by: *Recruitment Coordinator, Recruitment Sales Support, Volunteer Coordinator or other appropriate GSNETX staff members.*

Responsibilities:

- Plan and implement recruitment events with GSNETX Recruiter and SU volunteers.
- Become acquainted with the principals of public/private schools, local faith-based organization personnel, community center personnel, and home school organizations' leaders to discuss recruitment methods and the distribution of recruitment flyers.
- Recruit new Troop Leaders, other Troop Volunteers and girls that are diverse and represent the population of the service unit.
- Identify girls interested in being Girl Scouts and connect them with the SU Troop Organizer to place girls in new or existing GS Troops.
- Connect new volunteers to GSNETX resources (VTK, SU Team, Leader meetings, training, etc.); promote GS2T parties. Encourage new volunteers to view the GSUSA Welcome Video and the GSNETX Volunteer Orientation and complete the associated knowledge checks.
- Support all SU Team and GSNETX recruitment strategies.
- Perform all duties in a timely manner, reporting progress and/or problems to GS Service Unit Manager and GSNETX Recruiter.
- Perform other position-related duties as assigned.
- Maintain positive relationships with all GSNETX staff, service unit team, parents, troop leaders, and community partners.
- Support and promote The Girl Scout Leadership Experience.
- Attend relevant meetings and other scheduled events as appropriate. (examples are SU /GSNETX planning meetings, SU Team and Leader meetings, GSNETX Kickoff, VIP Meetings, etc.)

Skills and Abilities:

- Previous GS experience preferred but not required.
- Must be committed to speak and act in a manner consistent with the Girl Scout Mission, Promise and Law.
- Demonstrate strong group and interpersonal communication skills.
- Ability and willingness to initiate contacts with groups and individuals within the community.
- Knowledge of the Girl Scout program and a positive attitude toward Girl Scouts.

Position Commitments:

- Have current GSUSA membership and complete a background check.
- Ensure that compliance with the regulations governed by the following is met: GSUSA and GSNETX Policies and Procedures.
- Complete GS Service Unit Overview Training (TR601) – Home Study as soon as possible after accepting the position, Recruitment Training (TR603), and Adult Education and enrichment courses as needed to support continued effectiveness.
- By accepting any volunteer position with Girl Scouts of Northeast Texas I accept and agree to abide by the Girl Scout Promise and the Girl Scout Law. I will respect and maintain the

confidentiality of all privileged information related to Girl Scouts, its girl and adult members, volunteers and staff to which I am exposed while serving as a Volunteer.

I acknowledge and agree to fulfill the duties of this position by completing the Troop Changes Form to be assigned as the SU Recruiter.
<https://webforms.gsnetx.org/troopchanges/>